# **Getting Started**

### Making the switch to better banking today!

You can make the move to FNB Community Bank in three easy steps. Everything you'll need is provided in this handy Switch Kit. We can't wait to welcome you to FNB Community Bank, where you'll enjoy a better experience for all your banking needs!

#### Open your new account.

Apply online in minutes or visit your local branch to open your new FNB Community Bank account(s).

#### Switch your direct deposits and automatic withdrawals.

If you have any automatic transactions, use the provided forms to seamlessly switch them to FNB Community Bank.

#### Close your old account.

Now you're ready to switch. Simply fill out the provided form to close your old account. Any remaining account balance will be transferred to FNB Community Bank.





## **Direct Deposit Authorization**

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit your payment directly into your FNB Community Bank account. Use one form for each direct deposit.

Notification of Direct Deposit Authorization Change				Direct Deposit Checklist:
Company or Employer:				Use this list to remember all your direct deposits you need to transfer. These are the most
Address:				common direct deposits.
City, State, Zip:				Payroll
Phone Number:				Investments
Employee ID:				Retirement Plans
<i>(if applicable)</i>				Social Security
Effective immediately, plea	ase deposit the net am	nount of my check t	o my FNB Community	
Bank account. I authorize (	(name of deposi			
to automatically deposit fur	nds into the account I	below. This authoriz	ation shall remain in	
place until I have submitte	d a new authorization	, or until this autho	rization is changed or	
revoked by me in writing.				
Place an X next to your desir	red option.			
Net amount to	FNB Community Bar	nk CHECKING		
Account #		Routing #	103012843	
Net amount to	FNB Community Bar	nk SAVINGS		
Account #		Routing #	103012843	
Signature:		[	Date:	
Name:				
Address:				
City, State, Zip:				
Phone Number:				





## **Automatic Withdrawal Authorization**

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

Notification of	Nithdrawal Authorization Cha	nge	Automatic Withdrawal Checklist:
Name of Company:			Use this list to remember all your
Account Number:			automatic payments you need to
Payment Amount:			transfer. These are some of the most commonly used automatic payments.
Address:			
City, State, Zip:			Home Mortgage
Phone Number:			Auto Loans
			Utilities
Please cancel all autom	atic withdrawals from <b>my old institution</b> :		Insurance
Financial Institution:	-		Cable/Internet
			Gym/Club Memberships
Account #	Bank Routing #		Credit Cards
Please make all future a	utomatic withdrawals from my new institution		Investments
Financial Institution:	FNB Community Bank		Subscriptions
Account #	Bank Routing #	103012843	Charity Donations
	nain in effect until I have submitted to you a new me in writing that this authorization has been cl		

Name:	
Address:	
City, State, Zip:	
Phone Number:	





# **Account Closure Authorization**

Community

You can authorize your remaining balance to be deposited automatically to your new FNB Community Bank account(s) or paid by a check forwarded to your mailing address.

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

Notification of Account Clo	Congratulations!	
To Whom It May Concern:	You had to sign your name a few timesbut submitting these forms	
Financial Institution:		completes your switch to a truly better banking experience. We can't
Address:		wait to show you the difference a local partner makes.
City, State, Zip:		. Welcome to FNB Community Bank!
Please close my account:		
Account Number:	Primary Owner:	
Address:		
City, State, Zip:		
Please send the remaining balance to:		
Place an X next to your desired option.		
Please deposit directly to my	new account at FNB Community Bank.	
Account #	Routing # 103012843	
Please forward me a check to	my address listed below.	
Primary Signature:	Date:	
Joint Signature:		
Name:		
Address:		
City, State, Zip:		
Phone Number:		

